



# 2017 LAGOS INTERNATIONAL TRADE FAIR

## FRIDAY 3RD - SUNDAY 12TH NOVEMBER, 2017

**ORGANISED BY:**

*THE LAGOS CHAMBER OF COMMERCE AND INDUSTRY*

PLEASE RETURN COMPLETED FORMS TO: **08066143724, 08028285715, 08091119854,**  
**08091119852, 08034714695, 08039115606,**  
**08099350457**

The Director, Trade Promotion:  
 The Lagos Chamber of Commerce and Industry  
 1<sup>st</sup> Floor, Commerce House, 1, Idowu Taylor Street  
 Victoria Island, Lagos – Nigeria.

E-mail: [litf@lagoschamber.com](mailto:litf@lagoschamber.com)

[dmp@lagoschamber.com](mailto:dmp@lagoschamber.com)

Website: [www.lagosinternationaltradefair.com](http://www.lagosinternationaltradefair.com)

**IMPORTANT NOTICE: PLEASE, REFER TO OUR TERMS AND CONDITIONS FOR PARTICIPATION BEFORE FILLING & SUBMITTING THIS FORM**

### APPLICATION FOR PARTICIPATION

Full Name of Company .....

Name for Display & Listing (if diff. from company's name) .....

.....

Address:.....

Products to be Exhibited (Be Specific):.....

Contact Person:.....

Position:.....

Telephone:..... Email:.....

#### SPECIAL OFFER

##### GENERAL DISCOUNTS FOR EARLY PAYMENTS

On or before July 31<sup>st</sup> - 5%  
 August 1<sup>st</sup> – 31<sup>st</sup> - 4%  
 September 1<sup>st</sup> – 30<sup>th</sup> - 3%

##### LCCI FINANCIAL MEMBERS' DISCOUNT (IN ADDITION TO THE EARLY PAYMENT DISCOUNT)

Category 'A' Member - 7.5%  
 Category 'B' Member - 5%  
 Category 'C' Member - 3.5%  
 Category 'D' Member - 2%

*Please note that the discount offered affects payments for space only.*

**2. EXHIBITION SPACE (Compulsory)** (Note: The Minimum Space for the Fair will be 18m<sup>2</sup> & Multiples of 9m<sup>2</sup> thereafter.)

**RATES:**

- INDOOR SHELL SCHEME STANDS = \$300/m<sup>2</sup>
- INDOOR UNBUILT = \$250/m<sup>2</sup>
- OUTDOOR = \$250/m<sup>2</sup>
- OUTDOOR PREMIUM SPACE = \$300/m<sup>2</sup> (Minimum bookable Premium Space is 72m<sup>2</sup>)

I/We hereby apply for:.....M<sup>2</sup> (INDOOR SHELL SCHEME STANDS/ INDOOR UNBUILT / OUTDOOR / OUTDOOR PREMIUM SPACE (underline as appropriate) to be allocated to our organisation at the total cost of \$.....Date:.....



(Payment for Shell Scheme Stands Shall not be accepted after Friday, 20 October 2017)

- Hawking of goods under any guise is prohibited within the Fair grounds. Such goods shall be confiscated.
- Zero tolerance to NOISE POLLUTION. Use of public address system and music gadgets shall be limited to the interior of exhibitors' pavilion. No outdoor speakers would be allowed on the Fairground. Any exhibitor who violates this shall have the sound equipment confiscated.

**3. POWER SUPPLY AND ELECTRICAL INSTALLATIONS (Compulsory)** - Please tick as you require.

**Electricity Users Grouping and tariff:**

Group A – Domestic Basic – One No.13AMPS point for use of standing fan (Multiple adaptor not allowed). - \$100 -

Group B – Domestic Standard – One No. 13AMPS (Standing fan) AND 15AMPS point for Fridge. – \$150 -

Group C – Industrial Basic – Two Nos: 13 AMPS & 2 Nos. 15AMPS point for Fridge and 1 Air Condition – \$200. -

Group D – Industrial Standard – For small Electrical and Electronics exhibitors and exhibitors with need for multiple electrical points. – \$300 -

Group E – Industrial Special – Users of multiple industrial electronics and electrical equipment and special equipment similar exhibitors – \$400 –

Group F – Stand Alone Pavilion (Marquee Tents, Country Pavilions, Financial Institutions) and similar exhibitors – \$600 -

**4. WATER SUPPLY (Optional)** (this service costs \$150)

Do you require the use of water in your pavilion apart from the general water provided at designated areas:

Please tick: Y  N

(a) No. of point(s) of Water discharge:.....(b)Equipment to be used:.....

(c) Diameter of Equipment Connection:.....(d) Maximum Consumption:.....

(e) Stand location (sector):.....

**5. CONTRACT ACCEPTANCE**

I/We read and accept the **TERMS AND CONDITIONS FOR PARTICIPATION** in the 2017 Lagos International Trade Fair and hereby enclose \$..... being full payment for space(s) and utilities costs. Our payment and signature to this document and others is a confirmation of our acceptance.

Date.....

.....  
**For and on behalf of the Exhibitor**

**CONTRACT FOR SPACE (FOR LCCI USE ONLY)**

Application received:..... Space Allocated:.....

Size and Types of Space:..... m<sup>2</sup> Total Cost of \$.....

Date payment made:.....

**There will be no space allocation without full payment.**

.....  
The Director, Trade Promotion

**NOTE** :This form will not be processed without completing items 1-3 & 5 above. This form is downloadable and fillable online on LCCI website: [www.lagosinternationaltradefair.com](http://www.lagosinternationaltradefair.com). Payments can also be made online on this Website.



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### SECTORAL CLASSIFICATION AND PRODUCTS INDEX

Kindly note that the Organisers have classified the exhibits (i.e. products, goods, materials, and/or services) into sectoral groupings as stated below. Kindly tick as appropriate. Information provided here will be used to compile the products index in the Catalogue. Exhibitors will be grouped into various products categories as this will assist trade visitors to identify your company’s products/services.

Please tick the main product categories under which your company should be listed. If your products does not fall under the following categories, kindly specify in the column “Others”. It is important that you give a sincere report of your products classification as the organisers will not hesitate to transfer erring exhibitors to the right sector.

- |   |   |
|---|---|
| (i) Agriculture and Agro-Allied Products <input type="checkbox"/> | (xiii) Electrical and Electronics <input type="checkbox"/>          |
| (ii) Oil and gas <input type="checkbox"/>                         | (xiv) Furniture and Fittings <input type="checkbox"/>               |
| (iii) Building and Construction <input type="checkbox"/>          | (xv) ICT/Telecoms <input type="checkbox"/>                          |
| (iv) Plants and Equipment <input type="checkbox"/>                | (xvi) Publication & Stationeries <input type="checkbox"/>           |
| (v) Automobile & Allied Products <input type="checkbox"/>         | (xvii) Pharmaceutical / Healthcare/ Sports <input type="checkbox"/> |
| (vi) Household and Domestic Products <input type="checkbox"/>     | (xviii) Others (Pls. specify).....                                  |
| (vii) Banking, Finance & Insurance <input type="checkbox"/>       |   |
| (viii) Food and Drinks <input type="checkbox"/>                   |   |
| (ix) Multinationals/Conglomerates <input type="checkbox"/>        |   |
| (x) Cosmetics, Beauty Products <input type="checkbox"/>           |   |
| (xi) Fashion, Textile <input type="checkbox"/>                    |   |
| (xii) Solar, Hydro & Renewable Energy <input type="checkbox"/>    |   |



Full Name of Company .....

Full Address:.....

Person in Charge/Position:.....

Telephone/Fax/E-mail: .....

Signature/Date:.....

**All completed application forms should be returned on or before October 20, 2017.**

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## APPLICATION FOR ADVERTISEMENTS IN THE CATALOGUE

Please reserve the following advert space(s) in the Catalogue of the 2017 Lagos International Trade Fair:

Please tick as appropriate

- |    |                                      |                          |         |
|----|--------------------------------------|--------------------------|---------|
| 1. | Inside front cover (Coloured)        | <input type="checkbox"/> | \$1,320 |
| 2. | Inside front premium page (Coloured) | <input type="checkbox"/> | \$1,320 |
| 3. | Inside back cover (Coloured)         | <input type="checkbox"/> | \$1,320 |
| 4. | Inside back premium page (Coloured)  | <input type="checkbox"/> | \$1,320 |
| 5. | Back cover (Coloured)                | <input type="checkbox"/> | \$1,560 |
| 6. | Full page (Coloured)                 | <input type="checkbox"/> | \$ 990  |
| 7. | Centre Spread                        | <input type="checkbox"/> | \$2,475 |
| 8. | Others                               | Prices on application    |         |

Appropriate art work, CD or films of the adverts enclosed, Yes  No

Full Name of Company .....

Full Address:.....

Person in Charge/Position:.....

Telephone/Fax/E-mail: .....

Signature/Date:.....

Stamp

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### APPLICATION FOR SPONSORING OF A SPECIAL DAY AT THE FAIR

A Special Day is a unique opportunity for Exhibitors to take the CENTRE STAGE at the Ceremonial Arcade of the Fair also known as the FOCUS CENTRE.

For minimum of one hour or more, organisations can take advantage of the Special Day Celebrations to promote their Products, Services & Facilities to their existing and potential clients and customers.

The high points of the Trade Fair including Opening and Closing Ceremonies, the address by our Nation's President, State Governors and LG Chairmen, indeed many reputable Organisations and Companies' activities all happen at the FOCUS – the place for televised launchings, promotion of investment opportunities, new products and services etc.

**COST: STANDARD CHARGES:\$1,500 FOR THE FIRST (1) HOUR, WHILE AN EXTRAL HOUR OR PART THEREOF ATTRACTS \$1,000.**

**Hospitality expenses are to be borne by the applicant directly**

In consideration of the provisions of Terms and Conditions for participation at the Lagos International Trade Fair, I/We hereby apply to the Fair Organisers for a Special Day Sponsorship.

Full Name of Company .....

Full Address:.....

Date of proposed Special Day: .....

Proposed Time: .....

Duration:.....

Full Name of person making application:.....



Designation/Rank:.....

Date:..... Signature:.....

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## EXHIBITOR’S ANTI-NOISE POLLUTION COMPLIANCE FORM

Instruction:

- This form must be filled and signed by all exhibitors.
- Fill and complete all information
- Sign at the bottom
- Submit alongside with the application for participation. Allocation of space will not be done unless this form is filled and submitted)

Full Name of Company:.....

Full Address:.....

Contact Person:.....

Designation/Rank: .....

Telephone :.....

Email :.....

**Contract Acceptance:** By signing this form, I/We on behalf of our Organisation, agree to have read and understood the instructions below and hereby accept in absolute terms to abide by the directives:

1. I/We confirm that the information provided on this compliance form is accurate
2. I/We agree that Noise pollution is disturbing and dangerous to the health of individuals
3. I/We agree that the use of Public Address System (PAS) and music gadgets during the Fair shall be limited to our organisation’s pavilion
4. I/We agree that the noise level from whichever communication or sound equipment we deploy during the Fair would be contained within the four-walls of our company’s pavilion and will not create any noise pollution or create nuisance to the environment.
5. I/We agree that any Musical instrument with Noise Level above 10 decibels shall be confiscated.
6. I/We agree that if our organisation contravenes any of the rules herein, the equipment used for the purpose of noise pollution shall be confiscated by the Organisers (LCCI).

Date: .....

Signature & Stamp: .....

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